

The Bath County School Board met in a Close-Out Meeting on Thursday, June 28, 2018 at 10:00 A.M. Immediately following the Close-Out Meeting, a Closed Meeting was held at the School Administration Building.

- PRESENT:**
- Mrs. Rhonda R. Grimm, Board Vice-Chair
 - Mr. Roy W. Burns, Board Member
 - Mrs. Catherine D. Lowry, Board Member
 - Mr. Eddie H. Ryder, Board Member

 - Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
 - Mrs. Sharon P. Fry, Deputy Clerk

Mrs. Grimm, Board Vice-Chair, called the meeting to order at 10:00 a.m. with all members present except Mr. Secoy. Mrs. Grimm led the Board in the Pledge of Allegiance and a moment of silence.

17-18: 316
CALL TO ORDER
PLEDGE OF ALLEGIANCE
AND MOMENT OF
SILENCE

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (4-0 vote) amended the agenda with the addition of *Item 5.-H. – VSBA Policy IKFD-Alternative Paths to Attaining Standard Units of Credit – 1st Reading.*

17-18: 317
APPROVE OR
AMEND AGENDA

There were no comments to be heard.

17-18: 318
PUBLIC COMMENTS

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (4-0 vote) approved the consent agenda as presented:

- **Minutes**
June 5, 2018 Regular Meeting
- **Reports**
Cafeteria, May 2018
Maintenance, June 2018

17-18: 319
APPROVE
CONSENT AGENDA

Mr. Justin Rider, Business Manager, presented an overview of the June 2018 expenditure summary. At the end of the SY2017-18, unspent funds in the general school fund totaled \$75,731.05 and \$55,027.65 in food service for a total of \$130,758.70.

17-18: 320
FISCAL YEAR
CLOSE-OUT

An overview of expenditure summary for June 2018 and a reconciled revenue report were provided for Board review. General Fund Payroll - 73473-73484, 73485-73496, 73497-73508, 73509-73520, 73521-73532, 73533-73544 Bills – 73545-73675, Direct Deposit – 2319-2322, 2323-2324, 2325-2326, 2327-2328, 2329-2330, Food Service Payroll 11190-11193, 11194-11197, 11198-11202, 11203-11207, 11208-11212, 11213-11217- Bills – 11218-11230 – Direct Deposit – 2319-2322, 2323-2324, 2325-2326, 2327-2328, 2329-2330.

**17-18: 320 (Con't.)
FISCAL YEAR
CLOSE-OUT**

Due to an appropriation of Forest Reserve funds from the supervisors, fuel and health insurance savings, Mr. Rider said the schools purchased one regular school bus, a 14-passenger activity bus, math textbook adoption from grade two through Algebra II, Trane auditorium thermostat, water fountains, and Board Docs software.

On motion by Mrs. Lowry and seconded by Mr. Burns, the Board (4-0 vote) **authorized the superintendent to request an appropriation of excess funds and revenue, as of today (6/28/2018), to be moved to the SY2018/2019 budget.**

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (4-0 vote) **approved payment of claims as presented and as a result of action taken by the School Board, as well as thru mail receipts on the day of the close-out meeting for fiscal year 2017-2018, up to the available expenditure balance, and authorized the Superintendent to void/and/or issue checks as needed to stay within the budget dependent on revenue information and reconciliation with the County Treasurer's office.**

See attachment "A" for an updated Summary of Budget and Expenditures for June 2018 and a reconciled June 2018 Revenue Summary.

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (4-0 vote) approved the following VSBA policies in a 2nd reading: **BBFA (Option 1), CBB, CLA, DA, DJ, GA, GBB, GC, GCCB (Option 1), GCDA, GCG, IA, IC/ID, IGAD, IGAE/IGAF, IGAH, IGBG, IGBI, IGE, IJ, IJD, IKEB, IKFA, IKG, IKH, IL, JC, JEA (Option 2), JEC, JECA, JED, JGD/JGE (Option 1), JHCF, JHCH, JO, KBA-R, KK, KNAJ, AND LEB.**

**17-18: 321
VSBA POLICIES –
2ND READING**

BACKGROUND INFORMATION

Paid Lunch Equity (PLE):

U.S. Department of Agriculture (USDA) regulations (7 CFR 210.14 (e) require school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided for free or reduced price meals. There are two ways to meet this requirement: 1) through the prices charged for "paid" meals, or 2) through other non-federal sources provided to the nonprofit school food service account. SFAs are required to annually review the paid lunch revenue to assure compliance with the paid lunch equity provision.

**17-18: 322
PAID LUNCH EQUITY
(PLE) and ADULT MEAL
PRICES FOR 2018-2019-
MRS. PERRY**

Bath County PAID student meal prices have not increased since 2013-2014. The 2018-2019 PAID LUNCH EQUITY calculation, along with acknowledgment by the VA SNP State Specialist, direct Bath County to minimally raise PAID student meal prices by 10¢. Currently, USDA FREE student reimbursements are essentially subsidizing PAID student lunches. USDA expects FREE and PAID meal prices to balance.

**17-18: 322 (Con't.)
PAID LUNCH EQUITY
(PLE) and ADULT MEAL
PRICES FOR 2018-2019-
MRS. PERRY**

Adult Meal Prices:

Adult meal prices were increased SY2017-18 by 25¢ from \$2.75 to \$3.00. This increase narrows the ADULT meal price gap of \$3.50, in the majority of Virginia school divisions.

GRADES	PK-5		6-12		ADULT	
	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch
SY2017-18	.90	1.65	1.15	1.90	1.50	3.00
Recommendation of 10 ¢ increase	1.00	1.75	1.25 <i>*Actual 1.20</i>	2.00	1.50	3.00

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (4-0 vote) approved an increase to 2018-2019 student meal prices by 10¢ as recommended. *On July 11, 2018, information from SNP State Specialist recommended an increase of 5¢ for Grade 6-12 breakfast price instead of 10¢.

Mrs. Perry, School Nutrition Director, said free breakfast and lunch for reduced meal eligible students was provided during the 2017-2018 school year. She reported a total of 56 reduced eligible students who ate meals during 2017-2018. Families may complete an on-line or paper application. **On motion by Mr. Burns and seconded by Mrs. Lowry, (4-0 vote) the Board approved free breakfast and lunch for reduced meal eligible students as recommended.**

**17-18: 323
FREE MEALS FOR
2018-2019 REDUCED
PRICE STUDENTS –
MRS. PERRY**

Mrs. Hirsh provided a brief overview of the Rolling Study Hall pilot program which would provide Bath County Public Schools wireless access on several of our longest bus routes. She said the program would begin by September 2018 and end in June 2019. After the pilot year, approval would be contingent upon the effectiveness and usage of the program, as well as the cost of continuation which would be at the division’s expense.

**17-18: 324
ROLLING STUDY HALL
FOR SY2018-2019**

On motion by Mr. Ryder and seconded by Mr. Burns, the Board (4-0 vote) approved The Rolling Study Hall pilot program for SY2018-19 as recommended.

Mrs. Hirsh and Mrs. Hall, Special Education Director, provided background information on the National Counseling Group which has served many counties and schools in the rising needs of community based services since 1993. Mrs. Hirsh said it is often difficult to acquire family counseling for families. Mrs. Hall said the National Counseling Group may provide home counseling services and on-site school services as well.

**17-18: 325
NATIONAL
COUNSELING GROUP –
MRS. HALL**

- On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (4-0 vote) approved utilization of the services of the National Counseling Group as recommended to include the development of a job description (with division input and approval) and a signed MOU.** 17-18: 325 (Con't.)
NATIONAL
COUNSELING GROUP –
MRS. HALL
- Mrs. Hirsh provided background information:
A school division may waive the requirement that a student receive 140 clock hours of instruction to earn a standard credit (8 VAC 20-131-110). She said the optional policy IKFD was presented for Board approval to allow the 140 clock hour requirement to be waived and to outline the procedures to follow. Dr. Perry, BCHS Principal, spoke to the Board regarding benefits of the waiver.
On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (4-0 vote) approved a 1st reading of VSBA Policy IKFD – Alternative Paths to Attaining Standard Units of Credit to allow the policy to be reflected in the SY2018-19 BCHS handbook. 17-18: 326
CONSIDERATION FOR
SEEKING WAIVER TO
140 CLOCK HOUR
REQUIREMENT
- Informational items for Board members included: VSBA Board Governance Retreat on September 27, 2018, Superintendent's Memo #154-18 – Final Legislative Report for the 2018 General Assembly, and packets for VSBA Conference on Education on July 17, 2018. 17-18: 327
ITEMS FOR
BOARD MEMBERS
- Mrs. Hirsh congratulated MES Principal, Mrs. Hicklin and staff as Millboro Elementary School received the State Board of Education Distinguished Achievement Award. This award goes to schools that met all state and federal benchmarks and made progress toward the goals of the Governor and Board of Education. Mrs. Hirsh said MES is one of 202 schools in the state to receive this award.
- There were none to be heard. 17-18: 328
PUBLIC COMMENTS
- Mr. Ryder**
 - Wished everyone a great summer vacation.
 17-18: 329
ITEMS BY
BOARD MEMBERS
- On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (4-0 vote) convened in a closed meeting at 11:28 a.m. to review student discipline report and to discuss personnel appointments.** 17-18: 330
CLOSED MEETING
- On motion by Mrs. Lowry at 12:31 p.m., the Board came out of the closed meeting and certified 4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.** 17-18: 331
CERTIFICATION OF
CLOSED MEETING

No action taken after the closed meeting.

**17-18: 332
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mrs. Lowry and seconded by Mr. Burns, the Board (4-0 vote) adjourned the meeting at 12:32 p.m.

**17-18: 333
ADJOURNMENT**

RHONDA R. GRIMM, VICE-CHAIR

CARLYN SUE F. HIRSH, CLERK

BATH COUNTY PUBLIC SCHOOLS
GENERAL SCHOOL FUND
SUMMARY OF BUDGET AND EXPENDITURES

June 2018 Payroll and Accounts Payable

	Total Budget	Prior Balance	Payroll	Accts. Payable	Void Checks	New Balance
Instruction	\$6,992,846.00	\$1,714,573.03	\$1,348,075.20	\$290,766.78	\$0.00	\$75,731.05
Administration	\$464,584.00	\$59,666.87	\$50,732.75	\$8,934.12	\$0.00	\$0.00
Transportation *	\$963,180.71	\$284,227.80	\$127,436.34	\$156,791.46	\$0.00	\$0.00
Maintenance	\$1,571,448.57	\$235,944.01	\$58,709.31	\$177,234.70	\$0.00	\$0.00
Technology	\$415,520.00	\$149,017.53	\$26,244.03	\$122,773.50	\$0.00	\$0.00
Total	\$10,407,579.28	\$2,443,429.24	\$1,611,197.63	\$756,500.56	\$0.00	\$75,731.05

* Includes \$46,891.71 supplemental appropriation approved by Board of Supervisors on 6/12/2018.

SCHOOL FOOD SERVICE FUND
SUMMARY OF BUDGET AND EXPENDITURES

June 2018 Payroll and Accounts Payable

	Total Budget	Prior Balance	Payroll	Accts. Payable	Void Checks	New Balance
School Food Service	\$638,138.00	\$165,630.12	\$72,556.81	\$38,045.66	\$0.00	\$55,027.65

GENERAL SCHOOL FUND AND SCHOOL FOOD SERVICE FUND
SUMMARY OF BUDGET AND EXPENDITURES

June 2018 Payroll and Accounts Payable

	Total Budget	Prior Balance	Payroll	Accts. Payable	Void Checks	New Balance
Budget Summary	\$11,045,717.28	\$2,609,059.36	\$1,683,754.44	\$794,546.22	\$0.00	\$130,758.70

BATH COUNTY PUBLIC SCHOOLS FY 2017-2018

REVENUE SUMMARY

June 2018 Revenue Report RECONCILED

Description	Budgeted Revenue Amount	Prior Revenue Total	Current Month Revenue	Year To Date	Current Revenue Status
STATE FUNDS:					
State Sales Tax	594,108.00	545,159.80	51,218.46	596,378.26	2,270.26
Basic State School Fund	627,825.00	575,927.60	38,595.89	614,523.49	-13,301.51
Free/Rental Textbook Systems	11,307.00	10,404.79	940.21	11,345.00	38.00
Vocational SOQ	50,264.00	46,111.10	4,318.90	50,430.00	166.00
Career and Technical Education	32,504.00	0.00	15,740.44	15,740.44	-16,763.56
Special Education SOQ	70,349.00	64,536.89	6,044.11	70,581.00	232.00
Gifted Education SOQ	5,047.00	4,629.65	434.35	5,064.00	17.00
Remedial Education SOQ	14,935.00	13,700.91	1,283.09	14,984.00	49.00
VRS Instructional	81,988.00	75,214.61	7,044.39	82,259.00	271.00
Social Security Instructional	35,741.00	32,787.97	3,071.03	35,859.00	118.00
Group Life Instructional	2,472.00	2,267.61	212.39	2,480.00	8.00
Enrollment Loss	0.00	0.00	0.00	0.00	0.00
At Risk	12,361.00	11,126.18	1,564.96	12,691.14	330.14
K-3 Class Size	13,991.00	11,708.19	2,601.81	14,310.00	319.00
Technology - VPSA	128,000.00	0.00	0.00	0.00	-128,000.00
Remedial Summer School	4,509.00	2,628.15	477.85	3,106.00	-1,403.00
Reading Intervention	3,265.00	2,671.37	1,899.63	4,571.00	1,306.00
Homebound	906.00	0.00	0.00	0.00	-906.00
ESL	1,311.00	1,201.75	54.62	1,256.37	-54.63
Compensation Supplement	5,881.00	5,406.50	493.50	5,900.00	19.00
SOL Algebra Readiness	1,321.00	1,081.08	240.23	1,321.31	0.31
Individual Student Alt. Ed. Program	7,859.00	6,786.00	1,508.01	8,294.01	435.01
Supplemental Lottery Per Pupil Amt	28,234.00	23,126.73	5,226.27	28,353.00	119.00
Project Graduation	3,124.00	2,556.00	568.00	3,124.00	0.00
Teacher Mentor	842.00	0.00	0.00	0.00	-842.00
Virtual Advance Placement	0.00	0.00	0.00	0.00	0.00
National Board Certification Bonuses	2,500.00	2,500.00	0.00	2,500.00	0.00
Foster Care	0.00	49,623.57	55,475.43	105,099.00	105,099.00
School Security Equipment Grant	46,083.00	46,083.00	0.00	46,083.00	0.00
TOTAL STATE FUNDS	1,786,727.00	1,537,239.45	199,013.57	1,736,253.02	-50,473.98
FEDERAL FUNDS:					
Title I-A Remediation	82,100.00	87,743.95	0.00	87,743.95	5,643.95
Title II-A (Eisenhower Funds)	30,000.00	22,233.41	0.00	22,233.41	-7,766.59
Title III	1,500.00	891.15	0.00	891.15	-608.85
Title IV	10,000.00	10,000.00	0.00	10,000.00	0.00
Title VI-B FT & Preschool	105,000.00	181,485.00	0.00	181,485.00	76,485.00
Medicaid	20,000.00	26,410.55	72,248.87	98,659.42	78,659.42
Forest Reserve Funds	94,786.14	81,422.69	46,891.71	128,314.40	33,528.26
Vocational Education (Perkins)	9,000.00	7,401.46	0.00	7,401.46	-1,598.54
Rural Education Achievement Pro.	44,000.00	37,901.57	0.00	37,901.57	-6,098.43
Payment in Lieu of Taxes	134,500.00	0.00	134,500.00	134,500.00	0.00
TOTAL FEDERAL FUNDS	530,886.14	455,489.78	253,640.58	709,130.36	178,244.22
OTHER FUNDS:					
Rebates & Refunds	13,345.14	12,888.14	0.00	12,888.14	-457.00
GED	500.00	0.00	0.00	0.00	-500.00
Auction	1,500.00	4,613.28	0.00	4,613.28	3,113.28
Facility Use	1,000.00	400.00	0.00	400.00	-600.00
Non Recurring Revenue	1,000.00	0.00	0.00	0.00	-1,000.00
TOTAL OTHER FUNDS	17,345.14	17,901.42	0.00	17,901.42	556.28
Total Gen. Fund - w/o Co. Contrib.	2,334,958.28	2,010,630.65	452,654.15	2,463,284.80	128,326.52
County Funds	8,072,621.00	8,072,621.00	0.00	8,072,621.00	0.00
SCHOOL FOOD SERVICES:					
State School Food Ser.Fund	5,313.00	5,625.95	611.35	6,237.30	924.30
Federal Sch.I Food Ser.Fund	145,000.00	180,669.91	0.00	180,669.91	35,669.91
Cash Receipts	126,515.00	105,567.45	767.95	106,335.40	-20,179.60
County Appropriation	361,310.00	361,310.00	0.00	361,310.00	0.00
TOTAL SCHOOL FOOD SERVICES	638,138.00	653,173.31	1,379.30	654,552.61	16,414.61

The Bath County School Board met in a Regular Meeting on Tuesday, August 7, 2018 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at School Administrative Building.

PRESENT:
Mr. Bryan Secoy, Board Chair
Mrs. Rhonda R. Grimm, Board Vice-Chair
Mr. Roy W. Burns, Board Member
Mrs. Rhonda R. Grimm, Board Member
Mrs. Catherine D. Lowry, Board Member
Mr. Eddie H. Ryder, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mr. Secoy called the meeting to order at 5:30 p.m. with all members present except Mrs. Lowry who arrived at 5:34 p.m. **18-19: 001
CALL TO ORDER**

On motion by Mr. Burns and seconded by Mrs. Grimm, the Board (4-0 vote) convened in a closed meeting at 5:31 p.m. to: consider the admission of non-resident students and requests for students to attend a school outside their attendance areas; acknowledge the summer resignation and appointment of employees; consider the appointment of specific employees; consider a request for maternity leave, consider a personnel matter, and review details of school crisis management plans. **18-19: 002
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

On motion by Mrs. Grimm at 7:05 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. **18-19: 003
CERTIFICATION OF
CLOSED MEETING**

Mr. Secoy called the meeting to order at 7:06 p.m. and led the Board in the Pledge of Allegiance and a moment of silence. **18-19: 004
CALL TO ORDER FOR
PUBLIC MEETING**

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (5-0 vote) amended the agenda with the addition of Items 9.D.-BCHS Parking Lot Update and 10.F.-Dual Enrollment Tuition. **18-19: 005
APPROVE OR
AMEND AGENDA**

There were none to be heard. **18-19: 006
PUBLIC COMMENTS**

Millboro Elementary School received the 2017-2018 Virginia Index of Performance (VIP) Board of Education Distinguished Achievement Award. Mrs. Hirsh recognized Millboro Elementary School principal, Mrs. Hicklin and staff.

**18-19: 007
GOOD NEWS IN
BATH COUNTY
PUBLIC SCHOOLS**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) approved the consent agenda as presented.

**18-19: 008
APPROVE
CONSENT AGENDA**

- **Minutes**

June 28, 2018 Close-Out Meeting minutes to be presented at the September meeting.

- **Claims**

Mr. Justin Rider, Business Manager, presented an overview of expenditure summary and a reconciled revenue report for July 2018. General Fund Payroll - 73676-73685, 73691-73700, Bills – 73686-73690, 73701-73752, Direct Deposit – 2331-2334.

- **Reports**

Maintenance, July 2018

Mrs. Hicklin, MES Principal/Administrative Services, updated the Board on accountability and accreditation. She said schools would receive credit when students show progress in Math, English and English Language Learners. She said the state plans to recognize divisions making progress when lowering absenteeism and dropout rates. According to Mrs. Hicklin, if a student misses 10 percent of the school year regardless of the reason, it would be considered chronic absenteeism. On August 22, VDOE is expected to release statewide, division and school pass rates overall and by student groups on 2017-2018 state assessments. State accreditation ratings are scheduled for release on September 27. Based on preliminary reports received August 1, Mrs. Hirsh said all schools would be accredited.

**18-19: 009
ACCOUNTABILITY
AND ACCREDITATION
MRS. HICKLIN**

Mrs. Hirsh introduced Senator Creigh Deeds who presented Bath County Schools with a resolution passed by the Senate commending the efforts of Bath County KidWind teams. Three Bath County teams participated in Spring 2018 in the National KidWind Challenge in Chicago and the Redwood Express team received the national KidWind championship. On behalf of the KidWind participants, Mr. Ed Ozols accepted the resolution.

Mrs. Hirsh presented a brief overview of activities for pre-school workdays and in-service schedules.

**18-19: 010
PRE-SCHOOL
WORKDAYS/INSERVICE
SCHEDULE/MRS. HIRSH**

Dr. Perry, BCHS Principal, said eighth grade Orientation is on Monday and Back to School Day for grades 9-12 on Tuesday. An enrollment of 212 BCHS students is anticipated. Seven students are enrolled in dual enrollment classes through DSLCC, nine have been accepted to Jackson River Governor's School and two students were accepted to the DSLCC welding program. He said athletic practices are underway and band camp had 77 participants. Dr. Perry said BCHS is in the process of partnering with The Homestead/Omni on an apprenticeship program for culinary arts students. He praised custodians saying the building looks fantastic.

**18-19: 011
OPENING OF SCHOOL
REPORTS - PRINCIPALS**

Mrs. Hicklin, MES Principal, said the school is spotless and they are ready for the return of students. She said MES has enrolled 146 students and Back to School Open House is scheduled on Monday evening. She reported a great faculty meeting and a joint venture between elementary schools.

Mr. Sizemore, VES Principal, said an Open House is scheduled for Monday with an enrolment of 205 students. He praised custodial staff saying they have done a phenomenal job. Mr. Sizemore said he looks forward to increased collaboration between the teachers at the two elementary schools. He noticed great energy while the elementary teachers worked together during in-service days.

Mrs. Hirsh updated the Board on the BCHS parking lot project. She said work is progressing on schedule and paving should begin soon. Mrs. Hirsh said contingency plans are being discussed should the project not be completed by opening day on August 15. Mrs. Hirsh asked the Board for approval to remove a utility pole located in the parking lot and shift the location of handicap parking, moving it down allowing 4 parking spaces. Mrs. Hirsh said she had spoken with County Administrator, Mr. Harrison, and the county agreed to cover the cost of the easement request up to \$6,500. Mrs. Lowry asked if this is the schools responsibility or the engineer.

**18-19: 012
BCHS PARKING
LOT UPDATE**

On motion by Mr. Ryder and seconded by Mr. Burns, the Board (4-1 vote, Lowry opposed) **approved an easement to remove a utility pole from the BCHS parking lot and shift the location of handicap parking as recommended.**

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (4-1 vote, Ryder opposed) the Board **approved SY2018-19 Non-Resident students (MES, VES, BCHS) as recommended with a requirement that parents of students with ten or more absences are required to have a conference with principal.**

**18-19: 013
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mr. Burns and seconded by Mr. Ryder, the Board (5-0 vote) **approved requests to enroll students in different attendance areas as listed.**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) **acknowledged Summer Personnel Resignations:**

Jason Rowe, VES Aide; Kodie Criser, MES Aide; and Glenda Myers, BCHS Nurse

On motion by Mrs. Grimm and seconded by Mr. Burns, the Board acknowledged Summer Personnel Appointments and Mentor Teachers:

**18-19: 013 (Con't.)
ACTION FOLLOWING
CLOSED MEETING**

BCHS	Sophia Benoit	History Teacher
	Kathryn White	Science Teacher
	Lori Nelson	Cafeteria Worker (.75)
VES	Matt Callahan	PE Teacher
	Tamara Jeffries	Cafeteria Worker (.5)
DIVISION	Josh Hampton	Transportation Supervisor

Mentors: **Adam Frye, Selina Abbott, Tina Fisher, Jeanie Rooklin**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) approved the **appointments of Winter Coaches:**

Academic Bowl Sponsor	Ryan Borden
Chatelaines Sponsor	Gracie Burns and Madeline Shaver
<u>Basketball</u>	
Boys Varsity	Justin Whittington
Boys Assistant Varsity/JV	TBD for September Approval
Girls Varsity	Adam Frye
Girls Assistant Varsity/JV	Katie Wooddell

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (5-0 vote) **appointed Shannon Shurtleff as BCHS School Nurse and authorized the Superintendent to hire a custodian and two aides.**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **approved a maternity leave request for BCHS teacher - Kayala Jordan.**

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (5-0 vote) **acknowledged internal personnel transfers:**

**Patty Reynolds, BCHS to VES Food Service
Dottie Jenkins, BCHS to MES Aide**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-1 vote, Ryder opposed) **approved substitute teachers as listed:**

Mary Ann Bogan, Karen Bowyer, Kerri Campbell, Catherine Chestnut, Mary Criser, Lisa Friel, Todd Fry, Ramona Garcia, Dave Guyre, Herb Hardbarger, Donald Henke, Kelly Hewitt, Steve Hiner, Nicole Ingram, Teresa Jones, Somers Knight, Judy McElwee, Kathy McGlothlin, Carol Phillips, Leo Priddy, Elizabeth Rexrode, Sandy Ryder, Shiela Sampson, Steve Shaver, Amy Smith, Linda Weiss, Zach Woodzell, Debbie Young.

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **approved transportation personnel as listed:**

Substitute Bus Drivers: Jimmie Adkins, Billy Grimm, Lindsey Gumm, Justin Rider, Richard Simmons, Roger Smith.

Vehicle Drivers: David Carroll, Ronnie Hodge, Rodger Hupman, Jeanne Lindsay, Johnny Martin, James Nelson, Mary Rogers, Nancy Sweitzer.

On motion by Mr. Burns and seconded by Mr. Ryder, the Board (5-0 vote) approved a **2018 VSBA Media Honor Roll resolution recognizing Larry O'Rourke of the Virginian Review, Mike Bollinger of The Recorder, and Amanda McGuire of Alleghany Mountain Radio (WCHG).**

**18-19: 014
2018 VSBA MEDIA
HONOR ROLL**

During the January 24, 2018 budget work session, a recommendation was made to consider the addition of funds to establish grants for division teachers. Mrs. Hirsh said the 2018-2019 budget included \$500 per school (BCHS, MERTZ, MES and VES) for teacher mini-grants. Mrs. Hirsh listed the focus of grant applications:

**18-19: 015
TEACHER MINI-GRANTS**

1. Highlight innovative and educational nature of the proposed activity or project;
2. Illustrate the benefit to students; and
3. Set realistic goals and a reasonable budget.

Board discussion included timeliness of mini-grants, application deadlines, criteria, benefits of a committee, and expectations of mini-grant recipients.

On motion by Mr. Burns and seconded by Mr. Ryder, the Board (5-0 vote) **approved the implementation of the proposed 2018-2019 teacher mini-grant application as presented with the understanding adjustments can be made.**

The following VSBA policies were presented for 1st reading: BDA, BDD, CMA, GCCB (Option 1), GCDA, IL, JGD/JGE (Option 1), and KKA.

**18-19: 016
VSBA POLICIES
1ST READING**

No action was taken and a 2nd reading of policies to be presented at the September 4th meeting.

A. County Vehicle Usage, EDC-R

Mrs. Hirsh recommended the elimination of County Vehicle Usage, EDC-R. She said specific vehicles "will not be driven" home only if it is an extraordinary circumstance.

**18-19: 017
LOCAL REGULATIONS
AND TRAVEL
MEAL EXPENSE
REIMBURSEMENT**

B. Increase Staff Travel Meal Expense Reimbursement

Meal	Current Reimbursement	Proposed Reimbursement
Breakfast	\$7.00	\$11.00
Lunch	\$11.00	\$12.00
Dinner	\$18.00	\$23.00

The recommended new rates based on the first tier of the U.S. General Services Administration results in a \$10 per day increase to the current structure. Effective for travel after today.

C. Non-School Employment, GCBB-R2

Mrs. Hirsh recommended the adoption of policy GCBB-R2 as listed below:

Non-School Employment

Employees may work and receive compensation for non-school activities as long as the activities do not create a conflict of interest, adversely affect the employee's job performance, or cause poor public relations in the community.

Sick leave may not be used to perform non-school work.

On motion by Mr. Ryder and seconded by Mr. Burns, the Board (5-0 vote) **approved the elimination of Policy EDC-R - County Vehicle Usage; approved an increase to the travel meal expense reimbursement as presented; and approval of Policy GCBB-R2 – Non-School Employment, GCBB-R2 as presented.**

Mrs. Hirsh updated the Board on the history of dual enrollment tuition dating back to 7/15/2008. In 2011, Mrs. Hirsh said the policy was revised to have the schools pay 100 percent of tuition as long as the student received a grade of C or above. Mrs. Hirsh said the 2011 policy had not been enforced in recent years. Mrs. Hirsh recommended changing the tuition policy. She said the schools would register the students, pay DSLCC tuition, have a written agreement with parents that they would reimburse the tuition if the student received a grade below a "C". Mrs. Hirsh said this change would facilitate funds to DSCC in a timely manner, and cause less inconvenience to parents.

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (4-1 vote, (Ryder opposed) **acknowledged that Bath County Schools pay DSLCC tuition (at 100%) for dual enrollment courses; and enter into a written agreement with parents that they would reimburse the school division if the student received a grade below C.**

**18-19: 018
DUAL ENROLLMENT
TUITION**

Informational items for Board members included: 2018 VSBA Meetings & Conference Schedule, Webinar - The Captive Alternative Health Plan, Legislative Advocacy Conference Registration on September 20, and VSBA Policy Page- July 2018.

**18-19: 019
ITEMS FOR BOARD
MEMBERS/
CORRESPONDENCE**

Mrs. Hevener, VES teacher thanked Mrs. Hirsh for staff recognition during the webinars between VES and MES. On behalf of all three schools, she thanked the School Board for their support including bonuses.

**18-19: 020
PUBLIC COMMENTS**

Mr. Ryder

- Recognized the passing of Mary Lynn Ryder, a former School Board member and well known care-giver of kids.

**18-19: 021
ITEMS BY BOARD
MEMBERS**

Roy Burns

- Excited about the collaboration between the schools, teachers and administrators.
- Awesome things have happened and he thanked everyone who worked the long hours.

Mrs. Grimm

- Thanked everyone for attending.
- Excited to know that schools are fully staffed.
- Welcome back and look forward to a good and exciting new year.

Mrs. Lowry

- Bath County Schools presented its recent solar power project at the VSBA Conference on Education. Lucky to be advocates for our school system and sent out a powerful message.
- The Board of Supervisors discussed placement of school resource officers in all three schools. Officer Knick does a great job and has an excellent relationship with staff and students.

- Atrium floor is so shiny and clean.
- Commended staff for all they do and said she appreciates their passion and dedication.
- BCHS parking lot is coming along. Glad we worked out the removal of the parking lot pole tonight.
- Thanked Mr. Ozols for upgrades to the distance learning lab and internet service.

**18-19: 021 (Con't.)
ITEMS BY BOARD
MEMBERS**

Mr. Secoy

- Crossed paths with students at Walmart and Dollar General Store and kids are excited to go back to school. Hats off to their teachers.

On motion by Mrs. Grimm, the meeting adjourned at 8:37 p.m.

**18-19: 022
ADJOURNMENT**

BRYAN J. SECOY, CHAIRMAN

CARLYN SUE F. HIRSH, CLERK